

ASSESSMENT SUB (STANDARDS) COMMITTEE

Friday, 31 July 2020

**Draft Public Minutes of the meeting of the Assessment Sub (Standards)
Committee held virtually.**

Present

Members:

Elizabeth Walters

Jeremy Simons

Vivienne Littlechild

Alderman & Sheriff Prof. Michael Mainelli

Independent Person:

Anju Sanehi

Officers:

Edward Wood

- Comptroller and City Solicitor's Department

John Cater

- Committee Clerk

Tim Fletcher

- Town Clerk's Department

Polly Dunn

- Town Clerk's Department

Sadaf Anwar

- Comptroller and City Solicitor's Department

1. APOLOGIES

There were no apologies.

2. DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. ELECTION OF CHAIRMAN

Jeremy Simons indicated his willingness to stand for Chairman. With no other Panel member expressing a willingness to serve, Jeremy Simons was duly appointed Chairman.

4. SUB-COMMITTEE TERMS OF REFERENCE

Members received the Sub-Committee's Terms of Reference.

RESOLVED – that Members noted the Terms of Reference.

5. MEMBERS' CODE OF CONDUCT (IN FORCE AT THE TIME THE COMPLAINTS WERE RECEIVED)

Members received the Members' Code of Conduct (in force at the time the complaints were received)

RESOLVED – that Members noted the Code of Conduct

6. GUIDANCE TO MEMBERS - MEMBERS' CODE OF CONDUCT

Members received the Guidance to Members in relation to the Members' Code of Conduct.

RESOLVED – that Members noted the Guidance.

7. **COMPLAINTS PROCEDURE**

Members received the Complaints Procedure.

RESOLVED – that Members noted the Complaints Procedure.

8. **PROTOCOL ON MEMBER/OFFICER RELATIONS**

Members received the Sub-Committee's Protocol on Member/Officer Relations.

RESOLVED – that Members noted the Protocol on Member/Officer Relations.

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other urgent public business.

11. **EXCLUSION OF THE PUBLIC**

RESOLVED– That, under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

12. **ALLEGED BREACH OF THE MEMBERS CODE OF CONDUCT (03/20)**

The Sub Committee considered a report of the Comptroller and City Solicitor.

13. **ALLEGED BREACH OF THE MEMBERS CODE OF CONDUCT (04/20)**

The Sub Committee considered a report of the Comptroller and City Solicitor.

14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no non-public questions.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other urgent business.

The meeting closed at 12.00 pm

Chairman

Contact Officer: Gemma Stokley
gemma.stokley@cityoflondon.gov.uk